



Republic of the Philippines **VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: PPMP-2025-092724-0677

PR No.: **STF-2024-10-02138**

Date: 10-04-2024

Category: Office Furniture

Dept./Office: CET

Section/End-User: MICHELLE A. BORLEO

& Fixture

Project Title/Code: Lab Share Office of the Dean CET

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folding table, rectangular, plastic, metal stand/frame, approx. 180 x 76cm, dark brown or choco dark	unit	8	5,000.00		40,000.00
2	Mounting bracket of projector, universal, adjustable angle, adjustable length	рс	3	900.00		2,700.00
3	Whiteboard overlay with diffused acrylic board	lot	6	15,500.00		93,000.00

Specification:

Whiteboard overlay with diffused acrylic board, thickness: at least 3/4 inch; Dimension: 4ft x 8ft; with eraser and pen holder; including delivery and installation

	TOTAL					135,700.00				
Purpose: Renovation of classrooms with dry-erase boards and energy-efficient projectors										
Checked by:	VIVIAN V. BALBA	ARINO		Funds Availa	MA ALICIA	M. FLORES				
	TWG - Office Furniture	& Fixtur			OGET OFFICE					
Signature: Printed Name:	Prepared by: MICHELLE A. BOR		Noted by:	ET C. BENCURE	-	Approved by: PROSE IVY G. YEPES				
			UNIT HEAD	EAD, PROJECT LEADER		PRESIDENT, VSU WWW				