

SCAN HERE



PR-2023-0313-103971



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 54-5-664-2023-7-0-0

Dept./Office: PDDL

PR No.: GF-2023-03-00387

Date: 03-13-2023

Section/End-User: Joy Adeline N. Cadalin

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: OVPREI-Diagnostic Lab A III.C

| Item #       | Item Description                                    | Unit | Qty | Unit Cost | PAR/ICS                | Total Cost       |
|--------------|-----------------------------------------------------|------|-----|-----------|------------------------|------------------|
| 1            | Steel Cabinet, 4 drawers with lock, vertical, black | unit | 1   | 11,000.00 | JOY ADELINE N. CADALIN | 11,000.00        |
| <b>TOTAL</b> |                                                     |      |     |           |                        | <b>11,000.00</b> |

Purpose: For easy access to important documents, and keeps it organized and clutter-free.

|                                                                        |                                                                |                                                                         |                                                               |
|------------------------------------------------------------------------|----------------------------------------------------------------|-------------------------------------------------------------------------|---------------------------------------------------------------|
| Checked by:<br><br><b>JED ASAPH D. CORTES</b><br>TWG - Office Supplies |                                                                | Funds Available:<br><br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE  |                                                               |
| Signature:                                                             | Requested by:<br><br><b>JOY ADELINE N. CADALIN</b><br>END USER | Noted by:<br><br><b>ROBELYN T. PIAMONTE</b><br>UNIT HEAD PROJECT LEADER | Approved by:<br><br><b>EDGARDO E. TULIN</b><br>PRESIDENT, VSU |