



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 131-1-1544-2022-6-0-8

Dept./Office: **MMDC**

PR No.: **STF-2022-11-02300**

Date: **11-15-2022**

Section/End-User: **Windy O. Tuyan**

Category: **Textile**

Funding Source: **Special Trust Fund**

Project Title/Code: **UIMC-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Customized Green Masters Toga</b>	pcs	8	4,000.00		32,000.00

**Specification:**

- Design to be provided by end-user
- Green Masters toga
- VSU wireframe logo embroidered in the hood
- Gold lining in hood and sleeves
- Good Quality fabric
- With mortarboard cap, tassel color will depend on academic field/s
- Custom measurements for each individual

2	<b>Customized Green PhD Toga</b>	pcs	27	6,000.00		162,000.00
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**Specification:**

- ?Design to be provided by end-user
- ?Green beret with gold lining, tassel color will depend on academic field/s
- ?Full velvet green gown with gold velvet front panels with VSU wireframe logo embroidered
- ?Three bands / gold chevrons on each sleeves
- ?Gold lining in strategic areas
- ?With hood
- ?Custom measurements for each individual

3	<b>Customized Green Undergraduate Toga</b>	pcs	3	2,000.00		6,000.00
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**Specification:**

- Design to be provided by end-user
- Dark green undergraduate toga of good quality fabric (preferably katrina)
- VSU wireframe logo embroidered in the upper chest and upper back based on design provided
- With mortarboard cap, tassel color will depend on academic field/s
- Custom measurements for each individual

4	Customized Yellow Regent Toga	pcs	15	6,000.00		90,000.00
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**Specification:**

- Design to be provided by end-user
- Gold velvet gown
- Three golden bands circumscribing each sleeve
- Dark green velvet panels at the front center of the gown
- Gold linings
- Dark green beret with gold linings
- No hood
- Custom Sizes to be identified by end user

**TOTAL**

**290,000.00**

Purpose: For UADCO use

Checked by:

**DOREEN B. ALBA**

TWG - Textile

Funds Available:

**ALICIA M. FLORES**

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

**WINDY O. TUYAN**

END USER

Noted by:

**ULDERICO B. ALVIOLA**

UNIT HEAD, PROJECT LEADER

Approved by:

**EDGARDO E. TULIN**

PRESIDENT, VSU