

SCAN HERE



PR-2024-1129-237991



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2024-070424-0236

PR No.: TF-2024-11-03248

Date: 11-29-2024

Dept./Office: IO

Category: Office Furniture
& Fixture

Duration: 2024-03-18

Section/End-User: Cristlyn V. Bacariza

to

2025-09-17

Funding Source: Trust Fund

Project Title/Code: 20201050-10.118

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	4 drawer lateral office cabinet	pc	1	16,500.00		16,500.00
Specification: Specifications: • Color: Gray • Mechanism: Anti-Tilt • Drawer Features: ◦ 2 Hanging Bars per Drawer ◦ 3 Sections Slide Rails • Finish: Electrostatic Powder Coated • Thickness: Gauge 24 • Dimensions: ◦ Height: 1320 mm ◦ Width: 900 mm ◦ Depth: 450 mm						
2	Blackout Roller Blinds, 32 in x 74 in, Beige Color	unit	44	1,500.00		66,000.00
Specification: Blackout Roller Blinds Size: (W*H) - 32 in x 74 in Color: Beige Curtain Type: Day Curtain/Blind						
3	Bookstand/Brochure Rack	unit	1	2,400.00		2,400.00
Specification: Bookstand/Brochure Stand Measurement: Width - 80 cm; Depth - 30 cm; Height - 96.5 cm						

Color: Oak or Beige or White

Materials: 12mm thick (PB) laminated with melamine panels.

Product Weight: 16.73 kgs

Assembly Required: Yes

4	JIT-LF48 Office Table, Beige	unit	2	10,000.00		20,000.00
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Specification:

JIT-LF48 Office Table

Type: Metal

Dimension: W 1200mm x D 600mm x H 750mm

Color: Beige

- Middle Drawer with Lock
- 3-Side Drawers with Center Lock

5	Stack Rack, Aluminum, 5 Tier	unit	2	5,300.00		10,600.00
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Specification:

Stack Rack GOS017 Black Aluminum Rack

Dimension:

1830X730X730MM

Composition:

ALUMINUM

Finish:

BLACK

6	Stack Rack, Black Aluminum, 5 Tier	unit	6	5,000.00		30,000.00
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Specification:

STACK RACK SSEF1119-GOS007 BLACK ALUMINUM RACK 5 LAYERS

Dimensions:

1830X1200X410MM

Composition:

ALUMINUM

Finish:

BLACK

7	Wicker Sofa Set	set	1	10,000.00	10,000.00
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Specification:

Wicker Sofa Set

(2) 1-seater Chair

(1) 2-seater Chair

(1) Table

Measurements:

Bench:

Width: 112 cm

Depth: 60.5 cm

Height: 76 cm

Chair:

Width: 60.5 cm

Depth: 59 cm

Height: 76 cm

Table:

Width: 85 cm

Depth: 44.5 cm

Height: 38.5 cm

Materials:

Table: Aacacia wood + metal

Chairs: Wicker + metal + cushion

Color:

Wicker natural + black metal frame

Product Weight:

Table: 6.4 kgs

1 Seater Chair: 6.4 kgs

2 Seater Chair: 8.9 kgs

Weight Capacity:

Table: 40 kgs

1 Seater Chair: 120 kgs

2 Seater Chair:

150 kgs

TOTAL

155,500.00

Purpose: Construction materials and Office Fixtures for TBI Bldg.

Checked by:

PAULINE S. CAINTIC

Funds Available:

NICK FREDDY R. BELLO

TWG - Office Furniture & Fixture

(OIC) HEAD, ACCOUNTING OFFICE

Signature:

Prepared by:

Noted by:

Approved by:

Printed Name:

CRISTLYN V. BACARIZA

MARIA LOUELLA C. TAMBIS

PROSE IVY G. YEPES

Designation:

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU