



GF-2020-10-00674

PPMP #: 23-5-657-2021-7-0-0

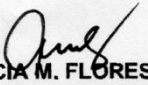
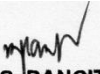
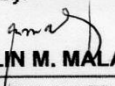
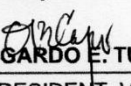


Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NCRC**PR #: **GF-2020-10-00674** /1468Date: **10-16-2020**Section/End-User: **Edralin M. Malasaga**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VCO.42.026.002**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Isopropyl, 70% solution, 500mL, pump type	btls	2	250.00		500.00
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	5	140.00		700.00
3	Bleach, Liquid, 99.9% Antibac, 3785 mL	gallon	3	250.00		750.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	1	250.00		250.00
5	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box	5	30.00		150.00
6	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	5	14.00		70.00
7	Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	ream	1	450.00		450.00
8	Nylon, #300, for grass cutter	kl	2	450.00		900.00
9	Paper, Bond, A4, S-20, 70 gsm	reams	5	253.00		1,265.00
10	Paper, Bond, Long, S-20, 70 gsm	reams	10	286.00		2,860.00
11	Paper, Bond, Short, S-20, 70 gsm	reams	10	245.00		2,450.00
12	Paper, Haspi, green, 20" x 26"	pieces	5	50.00		250.00
13	Soap, Detergent, Liquid, 1 gal, any scent	gal	1	350.00		350.00
14	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	1	105.00		105.00
15	Tape Measure, double-side tailor tape measure, plastic, length: 150cm/60", width: 2cm/0.79"	pcs	3	95.00		285.00
16	Tape, Double Sided, 1" x 10m	rolls	3	35.00		105.00
17	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	1	204.00		204.00
18	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	5	40.00		200.00
TOTAL						11,844.00
Purpose: For Research use.						

Checked by:  ALICIA M. FLORES		Funds Available:  MYRNA S. PANCITO	
TWG - Office Supplies		HEAD, BUDGET OFFICE ¹⁶	
Signature: Printed Name: Designation:	Requested by:  EDRALIN M. MALASAGA	Noted by:  MARIO E. BALIAD	Approved by:  EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU