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PR-2022-0725-50816



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: OHURS

Section/End-User: Christy M. Desades

Funding Source: Income Generating Project

PR No.: IGP-2022-07-01000

Date: 07-25-2022

Category: IT Supplies and Equipment

Project Title/Code: OHURS-2022

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	RISO Ink	box of 50's	10	2,300.00		23,000.00
Specification: ?RISO Ink KZ type						
2	RISO Master Roll	box of 50's	15	1,320.00		19,800.00
Specification: ?RISO Master Roll KZ B4						
TOTAL						42,800.00
Purpose: For LEA review						
Checked by: MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment				Funds Available: ALICIA M. FEORES HEAD, BUDGET OFFICE		
Signature:	Requested by: CHRISTY M. DESADES	Noted by: CHRISTY M. DESADES		Approved by: EDGARDO E. TULIN		
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU		
Designation:						