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PR-2022-1117-76463



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 4-1-1502-2023-10-0-0

PR No.: STF-2022-11-02340

Date: 11-17-2022

Dept./Office: DBM

Category: Office Supplies

Section/End-User: Sheillo G. Catorce

 Project Title/Code: DBM-Improving Business and
 Management Practices for Sustainable..

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-20, 70 gsm	reams	8	253.00		2,024.00
Specification: bright white, high premium quality						
2	Pen, Whiteboard Marker, black	pieces	15	50.00		750.00
TOTAL						2,774.00

Purpose: Project Uses.

Checked by: ALICIA M. FLORES TWG - Office Supplies		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: SHEILLO G. CATORCE	Noted by: NILDA T. AMESTOSO	Approved by: EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			