



STF-2020-10-00574

PPMP #: 24-1-238-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

0612

Dept./Office: **PRCRTC**

PR #: **STF-2020-10-00574** *0612*

Date: **10-15-2020**

Section/End-User: **Cynthia Dolores V Godoy**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **CASL 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Folder, File, Long, 14pts, White	piece	24	10.00	CYNTHIA DOLORES V. GODOY	240.00
2	Sealing film, 4" x 125 "	rolls	2	2,000.00	CYNTHIA DOLORES V. GODOY	4,000.00
TOTAL						4,240.00

Purpose: Laboratory use

Checked by: DOREEN B. ALBA TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: <i>Cynthia Godoy</i> CYNTHIA DOLORES V. GODOY END USER	Noted by: <i>Cynthia Godoy</i> CYNTHIA DOLORES V. GODOY UNIT HEAD, PROJECT LEADER	Approved by: <i>Edgardo E. Tulin</i> EDGARDO E. TULIN PRESIDENT, VSU