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PR-2023-0817-138977



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 73-5-802-2024-7-0-0

Dept./Office: **CaO**PR No.: **GF-2023-08-01840**Date: **08-17-2023**Section/End-User: **Dahlia R. Arpoceple**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **CaO- 2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Check Booklet	piece	50	800.00		40,000.00
Specification: Bank Check Booklets						
2	Official Receipt	pads	150	363.00		54,450.00
Specification: Personalized and carbonized official receipt.						
TOTAL						94,450.00
Purpose: For Office Use.						
Checked by: <i>[Signature]</i> SHALOM GRACE SUGAND-VEGA JED ASAPH D. CORTES				Funds Available: <i>[Signature]</i> ALICIA M. FLORES <i>in accountable form</i> HEAD, BUDGET OFFICE <i>2024</i>		
TWG - Office Supplies				HEAD, BUDGET OFFICE		
Signature:	Requested by: <i>[Signature]</i>		Noted by: <i>[Signature]</i>		Approved by: <i>[Signature]</i>	
Printed Name:	DAHLIA R. ARPOCEPLE		QUEEN EVERY Y. ATUPAN		EDGARDO E. TULIN	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU <i>9/6/23</i>	