Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

GF -2021-03-00055

PURCHASE REQUEST

Dept./Office: **GSD**
Section/End-User: **Claudio R. Ababat Jr.**
Funding Source: **General Fund - CO**

PR #: **GF -2021-03-00055**
Date: **03-02-2021**
Category: **Office Supplies**
Project Title/Code: **PPO - PPES**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alchol, Isopropyl, 70% solution, 500mL, pump type	btls	2	250.00	MARIO LILIO P. VALENZONA	500.00
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	5	140.00	MARIO LILIO P. VALENZONA	700.00
3	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	2	785.00	MARIO LILIO P. VALENZONA	1,570.00
4	Cable Tie, 8", 100 pcs/pack	packs	2	70.00	MARIO LILIO P. VALENZONA	140.00
	Specification: 2.5 x 200mm (Width x length)					
5	Nylon, #300, for grass cutter	kl	1	450.00	MARIO LILIO P. VALENZONA	450.00
6	Paper, Bond, Long, S-20, 70 gsm	reams	5	286.00	MARIO LILIO P. VALENZONA	1,430.00
7	Paper, Bond, Short, S-20, 70 gsm	reams	5	245.00	MARIO LILIO P. VALENZONA	1,225.00
8	Pen, Ball, black	pieces	10	10.00	MARIO LILIO P. VALENZONA	100.00
9	Pen, Highlighter, yellow	pieces	5	45.00	MARIO LILIO P. VALENZONA	225.00
10	Record Book, Big, 500 pages	pcs	3	115.00	MARIO LILIO P. VALENZONA	345.00
	TOTAL					**6,685.00**

Purpose: maintenance

Checked by:	Funds Available:
ALICIA M. FLORES	MYRNA S. PANCITO
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	CLAUDIO R. ABABAT JR.	MARIO LILIO P. VALENZONA	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU