



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2046-2024-7-0-0

PR No.: GF-2023-08-01500

Date: 08-09-2023

Dept./Office: DSS

Category: Office Furniture & Fixture

Section/End-User: Emelita S. Pausanos

Project Title/Code: DSS 2024 High ed

Funding Source: General Fund - MOOE

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Metal filing shelves, open, 4 layers	unit	2	10,000.00		20,000.00
Specification: 185cm (H) x 90cm (W) x 45cm (D), with back and side cover						
TOTAL						20,000.00
Purpose: filing document						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: for ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by: EMELITA S. PAUSANOS END USER		Noted by: SUZETTE B. LINA UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU	