

SCAN HERE



PR-2023-1024-153165



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 228-1-1038-2024-7-0-2

Dept./Office: **UR**

PR No.: **STF-2023-10-02631**

Date: **10-24-2023**

Section/End-User: **Homer Lois P. Napoles**

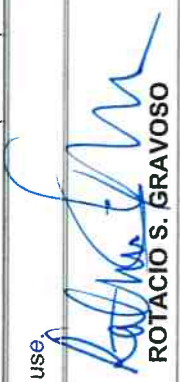
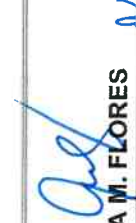
Category: **Printing Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **STF - Registration Fee**

| Item # | Item Description                      | Unit | Qty  | Unit Cost | PAR/ICS | Total Cost       |
|--------|---------------------------------------|------|------|-----------|---------|------------------|
| 1      | Printing of Permanent record Envelope | pcs  | 3000 | 30.00     |         | 90,000.00        |
|        | <b>TOTAL</b>                          |      |      |           |         | <b>90,000.00</b> |

Purpose: For office use.

|               |                                                                                                                       |                  |                                                                                                                                      |
|---------------|-----------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| Checked by:   | <br><b>ROTACIO S. GRAVOSO</b>      | Funds Available: | <br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE |
| Requested by: | <br><b>HOMER LOIS P. NAPOLES</b> | Noted by:        | <br><b>MIRIAM M. DELA TORRE</b>                   |
| Signature:    |                                                                                                                       | Approved by:     | <br><b>EDGARDO E. TULIN</b>                       |
| Printed Name: |                                                                                                                       |                  | <b>PRESIDENT, VSU</b>                                                                                                                |
| Designation:  | <b>END USER</b>                                                                                                       |                  | <b>UNIT HEAD, PROJECT LEADER</b>                                                                                                     |

6UPAF