



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-121724-0812**PR No.: **STF-2025-01-00006**Date: **01-02-2025**Dept./Office: **IEO**Category: **Office Furniture
& Fixture**Section/End-User: **Ma. Rachel Kim L. Aure**Funding Source: **Special Trust Fund**Project Title/Code: **IEO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest & footrest (Ergonomics)	unit	20	5,000.00		100,000.00

Specification:

Office Chair High Back Swivel Mesh Computer Comfort Reclining with Headrest footrest

- STABLE & BREATHABLE
- OMAX high backrest mesh office chair has an integrated contoured backframe with built-in neck support.
- ERGONOMIC DESIGN
- The seat height adjust ranges from 16" to 19.5". Built-in lumbar cushion support your lower back and enhances the natural curve of your spine.
- SOLID & DURABLE
- Offers nylon five-star heavy-duty base and smooth-rolling silenced casters covered with soft PU
- OVERALL DIMENSIONS
- Chair size: 23.6" x 23.6" x 43.7"-47.6" (L x W x H)
- Seat height adjust: 16"-20"
- Seat area: 18.5" x 20.5"
- Backrest area: 15 x 27.5"
- Assembly required

2	Student Desk for Smart Classroom	pcs	10	8,000.00		80,000.00
---	---	-----	----	----------	--	-----------

Specification:

- width: 150 cm
- depth: 60 cm
- height: 75 cm
- table top: MDF with high gloss ash gray painting

- legs: metal iron in white powder coating
- weight capacity: 20 kgs

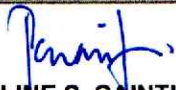



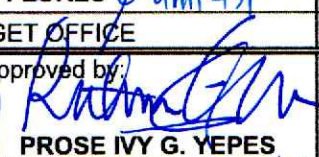
3	Table, Computer Desk with Metal Frame	unit	3	6,000.00		18,000.00
---	---------------------------------------	------	---	----------	--	-----------

Specification:

- Spacious Countertop: The desk features a spacious countertop for all your work or gaming essentials, providing ample room for productivity.
- Easy Storage and Convenient Operation: Designed with easy storage in mind, this desk offers convenient operation for everyday use.
- Thickened Tabletop: The 16MM thickened plate ensures durability and stability during use.
- The quality plate of this desk is made from thicken material with wood grain quality veneer finish.
- At least 140cm x 60cm x 75 cm, (LWH)

	TOTAL					198,000.00
--	--------------	--	--	--	--	-------------------

Purpose: These are needed as additional fixtures for the VSU Smart Classroom.

Checked by:  PAULINE S. CAINTIC		Funds Available:  ALICIA M. FLORES <i>UMFAST</i>	
TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE	
Signature:	Prepared by:  MA. RACHEL KIM L. AURE	Noted by:  MA. RACHEL KIM L. AURE	Approved by:  PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>mlg</i>