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PR-2024-1001-226686



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2024-093024-0503**Dept./Office: **DFST**PR No.: **GF-2024-10-01767**Date: **10-01-2024**Section/End-User: **Pearl P. Vistal** *LYNETTE M. CIMA* Category: **Transportation**Funding Source: **General Fund - MOOE**Project Title/Code: **Extension Strengthening**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Travel for training	day	2	2,200.00		4,400.00

**Specification:**

<!--td {border: 1px solid #cccccc;}br {mso-data-placement:same-cell;}-->Provision of travel allowance (per diem, incidental, food, accomodation, travel expenses) of recommended faculty and staff member/s to attend and participate at local and international meetings/conferences

<!--td {border: 1px solid #cccccc;}br {mso-data-placement:same-cell;}-->Travel allowance of 2-days per recommended faculty and staff member/s

	<b>TOTAL</b>					<b>4,400.00</b>
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Purpose: Travel or Training

Checked by:

  
**AMIEL R. ARMADA**

Funds Available:

  
**ALICIA M. FLORES**

TWG - Transportation

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	<b>PEARL P. VISTAL</b>	<b>LYNETTE C. CIMA FRANCA</b>	<b>ROSE IVY G. YEPES</b>
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU