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PR-2022-0912-62409



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OHIAO**PR No.: **GF-2022-09-01560**Date: **09-12-2022**Section/End-User: **Ana Marquiza M. Quilicot**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **OHIA-2023 office Supplies**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Keyboard USB	pcs	1	400.00		400.00
Specification: ?Standard Keyboard with 104 Keys ?USB Connection ?Low Profile Key Caps ?Minimum Key Noise ?Laser Printing for Key Layout ?Spill Resistant Design						
2	Epson 003 Ink Bottle for Epson L3150, Black	btls	10	400.00		4,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, Black						
3	Epson 003 Ink Bottle for Epson L3150, CYAN	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, CYAN						
4	Epson 003 Ink Bottle for Epson L3150, MAGENTA	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, MAGENTA						
5	Epson 003 Ink Bottle for Epson L3150, YELLOW	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, YELLOW						
6	External Hard Disk Drive (Portable, 2TB), USB 3.1	unit	1	4,200.00		4,200.00
Specification:						

?Shock-absorbing

?Interface: USB 3.1 (Max.5Gb/s)

?Capacity: 2TB

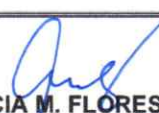
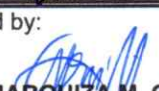
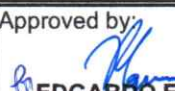
?Texture: Plastic/Rubber

?Operating Voltage: DC 5V, 900mA

?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later

7	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00		3,500.00
8	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
9	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
10	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
TOTAL						23,350.00

Purpose: for office use

Checked by:  MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment		Funds Available:  ALICIA M. FLORES <i>mt IND-301</i> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Requested by:  ANA MARQUIZA M. QUILICOT END USER	Noted by:  ANA MARQUIZA M. QUILICOT UNIT HEAD, PROJECT LEADER	Approved by:  EDGARDO E. TULIN PRESIDENT, VSU <i>9/11/21</i>