



PPMP #: 23-5-1233-2021-8-0-7



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **NCRC**PR #: **GF-2020-10-00581/1413**Date: **10-16-2020**Section/End-User: **Jerrel Ann L. Lagitao**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **EXT83**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	packs	1	500.00		500.00
	TOTAL					500.00

Purpose: Office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

JERREL ANN L. LAGITAO

END USER

Noted by:

MA. JULIET C. CENIZA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU