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PR-2022-0224-16444



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CFES**PR No.: **GF-2022-02-00142**Date: **03-04-2022**Section/End-User: **Dennis P. Peque**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2021-10**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	2	600.00		1,200.00
2	Gum label, sticker type	pc	1	200.00		200.00

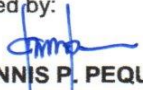
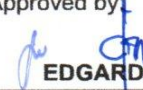
Specification:

Sticker size: 50x25mm

color: white



3	Hand Sprayer, plastic, 150 ml cap.	pieces	3	100.00		300.00
4	Multi-Purpose Glue, 1000g	btl	1	450.00		450.00
5	Paper, Felt, 27" x 21", Black	pieces	5	45.00		225.00
6	Pen, Permanent Marker, blue, fine tip	pieces	10	60.00		600.00
7	Record Book, Big, 300 pages	pcs	2	80.00		160.00
8	Rolled Paper Towel, 2 plys good qlty (Jumbo Towel)	rolls	7	88.00		616.00
Specification: ?2 Ply ?at least 70 pulls or 140 Sheets ?Sheet size: at least 275mm x 230mm ?No artificial whiteners & elemental chlorine						
9	Rubberband, #18, 350 gms/box	boxes	3	270.00		810.00
10	Tape, Masking, 1/2" x 25 yards	rolls	5	25.00		125.00

TOTAL				6,090.00	
Purpose: For Project Purpose					
Checked by:			Funds Available:		
 ALICIA M. FLORES			 ALICIA M. FLORES		
TWG - Office Supplies			HEAD, BUDGET OFFICE		
Signature:	Requested by:	Noted by:		Approved by:	
	 DENNIS P. PEQUE	 DENNIS P. PEQUE		 EDGARDO E. TULIN	
Printed Name:					
Designation:	END USER	UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	