



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **VSUHSO**

PR No.: **STF-2022-06-00803**

Date: **06-15-2022**

Section/End-User: **Clara P. Mercado**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **USHER - Dental Section**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disinfectant Spray, 340g	can	6	465.00		2,790.00
2	Rolled Paper Towel, 2 plys good qty (Jumbo Towel)	rolls	10	88.00		880.00

Specification:

- ?2 Ply
- ?at least 70 pulls or 140 Sheets
- ?Sheet size: at least 275mm x 230mm
- ?No artificial whiteners & elemental chlorine

TOTAL						3,670.00
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Purpose: for Dental Section use

Checked by:

Funds Available:

Checked by: DOREEN B. ALBA		Funds Available: ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature: Printed Name:	Requested by: CLARA P. MERCADO	Noted by: ELWIN JAY N. YU	Approved by: FEDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU