



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **VSUHSO**

PR No.: **STF-2022-02-00136**

Date: **02-23-2022**

Section/End-User: **Clara P. Mercado**

Category: **Repair and
Maintenance Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **USHER-AMBULANCE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Replacement of Back Door Glass of Ambulance (Toyota Hi-Ace Commuter) with Labor Cost (Installation)	pc	1	20,000.00		20,000.00
TOTAL						20,000.00

Purpose: To repair the back door glass of Toyota Ambulance

Checked by:		Funds Available:	
MARLON G. BURLAS		ALICIA M. FLORES	
TWG - Repair and Maintenance Services		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	CLARA P. MERCADO	ELWIN JAY V. YU	EDGARDO E. TUBIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU