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PR-2022-0610-37862



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DGE**Section/End-User: **Haide B. Cuevas**Funding Source: **General Fund - MOOE**PR No.: **GF-2022-06-00773**Date: **06-10-2022**Category: **IT Supplies and Equipment**Project Title/Code: **DGE- General Fund 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	2	350.00		700.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	2	350.00		700.00
3	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	2	350.00		700.00
TOTAL						2,100.00

Purpose: for the DGE administrative and instructional use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

HAIDE B. CUEVAS

END USER

Noted by:

JANNET C. BENCURE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU