

SCAN HERE



PR-2023-0323-106782



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 152-4-2800-2023-1-0-0

PR No.: TF-2023-03-00493

Date: 03-23-2023

Dept./Office: OVPREI

Category: Trainings

Duration: 2022-01-01

Section/End-User: Mary Jane A. Serida

Project Title/Code: 20201050-
1.105.4to
2023-12-31

Funding Source: Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Food, Accommodation, Venue for the Participants and Resource Person of TPMS Training on May 17-19	person	40	3,500.00		140,000.00

Specification:

With Inclusions:

Meals - Breakfast, AM Snacks, Lunch, PM Snacks, Dinner

Venue - Boardroom (with basic sound system, whiteboard and markers)

Accommodation (multiple sharing)

Meals in Buffet Style with tables and chairs

Day 1

Menu for Breakfast:

- Rice
- Chicken Breast Tapa
- Scram
- Dangg
- Banan
- Coffee

Menu for AM

- Salad
- Soft D

Menu for Lun

- Rice
- Spicy
- Mixec
- Fried

As indicated in the PPMP
your Lunch and Dinner
exceeded the ₱200/meal
limit.

3/29/23
Sir Julius,

Based on their LB they have
sufficient budget of ₱244,000. Activity
is outside VSL since rate is higher
pls. consider said rate in their
training.

ty,

- *Fruit in Season*
- *Soft Drinks*

Menu for PM Snacks:

- *Turon with Langka*
- *Soft Drinks/Iced Tea*

Menu for Dinner:

- *Rice*
- *Pork steak*
- *Hawaiian Chicken*
- *Sauteed Cabbage*
- *Mango Sago*
- *Soft Drinks*

Day 2

Menu for Breakfast:

- *Rice*
- *Chorizo*
- *Baby Squid Adobo*
- *Scrambled Egg*
- *Banana*
- *Coffee/Hot Chocolate Drink*

Menu for AM Snacks:

- *Spaghetti with Garlic Bread*
- *Soft Drinks/Iced Tea*

Menu for Lunch:

- *Rice*
- *Chicken Tinola w/ Veggies*
- *Breaded Fish Fillet w/ Mayonnaise*
- *Chopsuey*
- *Watermelon*
- *Soft Drinks*

Menu for PM Snacks:

- *Tres Marias*
- *Hot Chocolate*

Menu for Dinner:

- *Rice*
- *Fish Fillet in Taosi*
- *Chicken Menudo*
- *Ensaladang Talong*
- *Fresh Fruits*

• Soft Drinks

TOTAL

140,000.00

Purpose: Food, Accommodation, and Venue for TPMS (May 17-19)

Checked by:

JULIOUS B. CERNA

TWG - Trainings

Funds Available:

NICK FREDDY R. BELLO

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Requested by:

MARY JANE A. SERIDA

END USER

Noted by:

MARIA JULIET C. CENIZA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU