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PR-2023-0605-121480



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 90-1-2831-2023-4-0-10

Dept./Office: OHIGP

Section/End-User: Rafael F. Enage

Funding Source: Special Trust Fund

PR No.: STF-2023-06-00929

Category: Office Furniture
& FixtureProject Title/Code: RGAS and IGP
Furnitures and appliances

Date: 06-05-2023

Duration: 2023-05-16
to
2023-06-30

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair, High Back, with Lumbar support (Ergonomic)	unit	4	6,000.00	JOSEFINA L. SORIA	24,000.00

Specification:

- Back Tilt Tension: 90 degrees -180 degrees
- Max Reclining (Adjustable chair back): 170?
- Hydraulic: Level 4 100mm SGS Certified
- Base Material: Solid Nylon Base
- Inner Structure: Sturdy Metal Frame, Padded Soft Sponge
- Outer Material: Durable Unfading Fabric, Skin-friendly, Breathable fabric
- Weight Capacity: at least 140KG
- Free headrest & lumbar pillow set
- Smoothing -rolling caster wheels

2	Office table	unit	3	18,000.00	JOSEFINA L. SORIA	54,000.00
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Specification:

- ?office wooden table
- ?with lockable drawers, two sided 3 drawers
- ?Dimension: L 63"x W 30" x H 30"
- ?Colors: Mahogany

TOTAL						78,000.00
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Purpose: For new IGP office use

Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture			Funds Available: ALICIA M. FLORES 9 UAF 68 HEAD, BUDGET OFFICE		
Signature:	Requested by: RAFAEL F. ENAGE	Noted by: ARGINA M. POMIDA	Approved by: EDGARDO E. TULIN		
Printed Name:	RAFAEL F. ENAGE	ARGINA M. POMIDA	EDGARDO E. TULIN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		