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PR-2023-1120-157550



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **59-5-2710-2023-10-0-15**PR No.: **GF-2023-11-02875**Date: **11-20-2023**Dept./Office: **OVPAF**

Category: **IT Supplies and  
Equipment**

Section/End-User: **ELVIE D. BALBARINO**Funding Source: **General Fund - MOOE**Project Title/Code: **MIS- 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Repair & Maintenance of Laptop	lot	1	13,500.00		13,500.00
<b>Specification:</b> Macbook & Lenovo						
<b>TOTAL</b>						<b>13,500.00</b>
Purpose: Macbook and Lenovo laptop Repair						
Checked by:  <b>DIONESIO I. ESTUPA</b> TWG - IT Supplies and Equipment				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>ELVIE D. BALBARINO</b>		<b>TONI MARC L. DARGANTES</b>		 <b>DANIEL LESLIE S. TAN</b> <b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		OIC, PRESIDENT, VSU	