

SCAN HERE



PR-2022-0905-60241



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **STF-2022-09-01361**Date: **09-14-2022**Dept./Office: **DCST**
 Category: **Construction  
 and Electrical Supplies**
Section/End-User: **Magdalene C. Unajan**Project Title/Code: **DCST-2021 - Laboratory share**Funding Source: **Special Trust Fund**

| Item #                                                                                                                                                                                                                                | Item Description                             | Unit | Qty                        | Unit Cost                                                          | PAR/ICS                      | Total Cost       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|------|----------------------------|--------------------------------------------------------------------|------------------------------|------------------|
| 1                                                                                                                                                                                                                                     | <b>Orbit Fan, 405 mm diameter, 220 volts</b> | unit | 7                          | 2,500.00                                                           | MICHAEL ANTHONY JAY B. REGIS | 17,500.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>• Durable High performance motor</li> <li>• 4-speed remote switch</li> <li>• With thermal fuse protection</li> </ul>                                                     |                                              |      |                            |                                                                    |                              |                  |
| 2                                                                                                                                                                                                                                     | <b>Stand Fan, 405 mm diameter, 220 volts</b> | unit | 5                          | 2,500.00                                                           | MICHAEL ANTHONY JAY B. REGIS | 12,500.00        |
| <b>Specification:</b> <ul style="list-style-type: none"> <li>?Durable High-performance motor</li> <li>?3-speed push button switch</li> <li>?Thermal fuse protection</li> <li>?Oscillation</li> <li>?With height adjustment</li> </ul> |                                              |      |                            |                                                                    |                              |                  |
| <b>TOTAL</b>                                                                                                                                                                                                                          |                                              |      |                            |                                                                    |                              | <b>30,000.00</b> |
| Purpose: Classroom Ventilation                                                                                                                                                                                                        |                                              |      |                            |                                                                    |                              |                  |
| Checked by:<br><b>R.M. Unajan</b><br>TWG - Construction and Electrical Supplies                                                                                                                                                       |                                              |      |                            | Funds Available:<br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE |                              |                  |
| Signature:                                                                                                                                                                                                                            | Requested by:                                |      | Noted by:                  |                                                                    | Approved by:                 |                  |
| Printed Name:                                                                                                                                                                                                                         | <b>MAGDALENE C. UNAJan</b>                   |      | <b>MAGDALENE C. UNAJan</b> |                                                                    | <b>EDGARDO E. TULIN</b>      |                  |
| Designation:                                                                                                                                                                                                                          | END USER                                     |      | UNIT HEAD, PROJECT LEADER  |                                                                    | PRESIDENT, VSU               |                  |