

to: VSU - Hostel

10-7 OP

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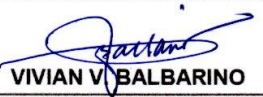


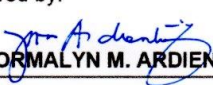
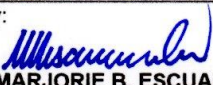
Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0029**Dept./Office: **VSUH**PR No.: **IGP-2024-10-01942**Date: **10-02-2024**Section/End-User: **Normalyn M. Ardiente**Category: **Office Supplies**Funding Source: **Income Generating Project**Project Title/Code: **HOSTEL-2025 2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	tubes	50	220.00		11,000.00
2	Alcohol, Ethyl, 70% solution, 1 gallon	gallons	15	600.00		9,000.00
3	Bathroom Deodorizer, with holder, at least 100g, any scent	pcs	30	80.00		2,400.00
4	Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	gallon	45	300.00		13,500.00
5	Broom, Soft (Tambo), Large, Heavy Duty	pcs	50	250.00		12,500.00
6	Cleaner, Glass, 500mL, spray type, any scent	btls	25	220.00		5,500.00
7	Deodorizer (Paradichlorobenzene) Lemon, Refill 100g	pcs	30	50.00		1,500.00
8	Dishwashing Paste	pc	40	70.00		2,800.00
Specification: Kalamansi 400g						
9	Dishwashing Sponge	pcs	25	35.00		875.00
10	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pcs	26	250.00		6,500.00
11	Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	pack	400	350.00		140,000.00
12	Fiber Doormat	pc	26	150.00		3,900.00
Specification: at least 15 X 23 inches						
13	Floor mop with bucket, microfiber spin rotating 360	pc	7	1,500.00		10,500.00
14	Liquid Hand Soap, 500 ml.	btls	15	120.00		1,800.00
Specification:						

Liquid Hand Soap, 500 ml, assorted variants - apple, aloe vera, strawberry, melon, lavender						
15	Multi-Insect Killer Spray, 250mL	tubes	50	300.00		15,000.00
16	Pail, Plastic, 10 li cap.	pieces	26	200.00		5,200.00
17	Paper, Bond, A4, S-24, 80 gsm	reams	12	289.00		3,468.00
Specification: bright white, high premium quality						
18	Paper, Bond, Long, S-24, 80 gsm	reams	12	328.00		3,936.00
Specification: bright white, high premium quality						
19	Paper, Bond, Short, S-24, 80 gsm	reams	12	277.00		3,324.00
Specification: bright white, high premium quality						
20	Pen, Ball, blue	pieces	50	10.00		500.00
21	Pillow Case, Standard Size (20" x 26"), 100% cotton	pc	50	150.00		7,500.00
22	Soap, Detergent, Bar, at least 350g, any scent	bar	30	38.00		1,140.00
Specification: 						
23	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	400	150.00		60,000.00
24	Standard Bath Towel-White	pc	50	500.00		25,000.00
Specification: • 25"X50" • 44NT • 450G • White • 100% Cotton						
25	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	60	60.00		3,600.00
26	Trash Bag (Garbage Bag), X-Large (18.5x18.5x40 inches), 10pcs/pack, Black	pack	12	85.00		1,020.00
TOTAL						351,463.00
Purpose: SUPPLIES						
Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies <i>10/9/14</i>				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE		

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 NORMALYN M. ARDIENTE	 MARJORIE B. ESCUADRA	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU