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PR-2023-0307-102594



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 175-5-2395-2023-2-0-7

Dept./Office: OHLDHRA

PR No.: GF-2023-03-00327

Date: 03-07-2023

Section/End-User: Arianne J. Caintic

Category: Awards &amp; Tokens

Funding Source: General Fund - MOOE

Project Title/Code: LDHRAO-7-2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lei Necklace for Guests	piece	5	500.00		2,500.00

Specification:



2	Token (Assorted Food Products)	set	3	1,500.00		4,500.00
3	Wooden Frame for Certificate (A4 Size)	piece	5	200.00		1,000.00
<b>TOTAL</b>						<b>8,000.00</b>

Purpose: March 16, 2023 - AM&amp;PM Snacks, Lunch, Dinner for (6pax) March 17, 2023 - Breakfast (6), AM Snacks, Lunch &amp; PM Sna

Checked by:  <b>JED ASAPH D. CORTES</b> TWG - Awards & Tokens	Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE
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Signature:	Requested by:	Noted by:	Approved by:
	ARIANNE J. CAINTIC	HONEY SOFIA V. COLIS <sup>gic</sup> <sub>5/7/23</sub>	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU