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PR-2024-1007-228305



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0475**

Dept./Office: **DSS**

PR No.: **GF-2024-10-02237**

Date: **10-07-2024**

Section/End-User: **Emelita S. Pausanos**

Category: **Office Equipment**

Funding Source: **General Fund - MOOE (Tier 2)**

Project Title/Code: **DSS GAA 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00		3,500.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	10	350.00		3,500.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	10	350.00		3,500.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	10	350.00		3,500.00
5	Printer, Tank Ink System, 3 in 1 (Print, Scan, Copy)	unit	2	11,000.00		22,000.00

Specification:

Printer Specifications:

Printer Type:

- Print, Scan, and Copy

Tank Ink System:

- Yes

Scanner Type:

- Flatbed Color Image Scanner

Sensor Type:

- CIS

Optical Resolution:

- 600 x 1200 dpi

Copy Speed:

- Maximum Copies from Standalone: 20 copies

Maximum Copy Size:

- A4, Letter

ISO 29183 (A4 Simplex Flatbed):

- Black: Up to 7.0 ipm
- Colour: Up to 1.7 ipm

Maximum Copy Resolution:

- 300 x 300 dpi

Paper Handling:

- Up to 20 Sheets Premium Glossy Photo Paper
- 10 Sheets Envelope
- 30 Sheets Postcard

Output Capacity:

- Up to 30 sheets

Paper Input Capacity:

- A4 Plain Paper: Up to 20 sheets
- Premium Glossy Photo Paper: Up to 20 sheets

Maximum Paper Size:

- 215.9 x 1200 mm (8.5 x 47.24")

Nozzle Configuration:

- 180 x 1 Nozzles Black
- 59 x 1 Nozzles per Colour (Cyan, Magenta, Yellow)

Print Direction:

- Bi-directional Printing

Maximum Print Resolution:

- 5760 x 1440 dpi (with Variable-Sized Droplet Technology)

Minimum Ink Droplet Size:

- 3 pl

	TOTAL						36,000.00
Purpose: DSS High Ed 2025 office supplies							
Checked by:				Funds Available:			
							
NORMAN O. VILLAS				ALICIA M. FLORES			
TWG - Office Equipment				HEAD, BUDGET OFFICE			

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	EMELITA S. PAUSANOS	DEEJAY M. LUMANAO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU