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PR-2025-0120-247810



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-011725-0867**PR No.: **STF-2025-01-00044**Date: **01-20-2025**Dept./Office: **USHER**

Category:

Agricultural/FarmSection/End-User: **Clara P. Mercado****Supplies/Livestock**Funding Source: **Special Trust Fund**Project Title/Code: **UHS-JANITORIAL-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	broomstick	pcs	6	50.00		300.00
Specification: good quality						
2	shovel	pcs	1	600.00		600.00
Specification: good quality						
TOTAL						900.00

Purpose: For hospital use

Checked by: MICHAEL DOMINIC M. GARRIDO		Funds Available: ALICIA M. FLORES HFT 35	
TWG / Agricultural/Farm Supplies/Livestock		HEAD, BUDGET OFFICE	
Signature:	Prepared by: CLARA P. MERCADO	Noted by: ELWIN JAY V. YU	Approved by: PROSE IVY G. YEPES
Printed Name:			
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU