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PR-2024-1008-228839



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0576**PR No.: **STF-2024-10-02443**Date: **10-08-2024**Dept./Office: **DGE**Category: **Office Furniture
& Fixture**Section/End-User: **April G. Bulawan**Project Title/Code: **DGE-2025**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Conference Table with 16 steel frame chair	unit	1	62,307.00		62,307.00

Specification:
?Specifications:

?Left and Right side : 4800mm L x 600mm D x 750mm Ht

?Center side : 2400mm L x 600mm D x 750mm Ht

?Structure: Melamine

?Finish: MFC Laminated available in 9 colors

?Top : 25mm thick board ; Legs: 18mm thick board

?Sidings in 2mm PVC edge band

?Divided into 6 cuts

?Max Weight Capacity 120Kg

?Features:

?Optional for Wire management

?Metal Brackets

?Adjustable feet leveler

2	Projector Screen 100-inch pull up projector screen with stand	pcs	2	4,500.00		9,000.00
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Specification:

100-inch Pull up projector screen with stand

TOTAL						71,307.00
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Purpose: For conference use

Checked by:			Funds Available:		
 VIVIAN V. BALBARINO			 ALICIA M. FLORES		
TWG - Office Furniture & Fixture 8/10/24			HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:	Approved by:		
	 APRIL G. BULAWAN	 FLORENTINO F. MORALES JR.	 PROSE IVY G. YEPES		
Printed Name:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU		
Designation:					