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PR-2022-0616-39133

QP 6/23/2022



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OHIGP**PR No.: **STF-2022-06-00816**Date: **06-16-2022**Section/End-User: **Marvin B. Bandalan**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **VSU Spring Water 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hand Towel, cloth, cotton, 12 pcs/pack	piece	5	258.00		1,290.00
2	Non-Spill Sticker, Blue	pc	60000	0.50		30,000.00
3	Nozzle Cap	pc	1000	5.00		5,000.00
4	Soap, Dishwashing, Liquid, 250mL	btls	50	150.00		7,500.00
5	Umbrella Seal	pc	60000	0.50		30,000.00
TOTAL						73,790.00

Purpose: For VSU Spring Water Use

Checked by:		Funds Available:	
DOREEN B. ALBA		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Requested by:	Noted by:	Approved by:	
MARVIN B. BANDALAN	ARGINA M. POMIDA	EDGARDO E. TULIN	
END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU	