

SCAN HERE

to BAC



PR-2024-0111-168586



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 15-1-8-2024-10-0-1

PR No.: STF-2024-01-00034

Date: 01-11-2024

Dept./Office: DOPAC

Category: IT Supplies and
Equipment

Section/End-User: Jane M. Abapo

Project Title/Code: FF 24 - LABORATORY FEES -
DOPAC

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Gestetner Copyprinter ink	500ml/bot	10	1,960.00		19,600.00
Specification: • 500ml / 17.80z • DX2430M						
2	Gestetner Copyprinter Master	rolls	10	1,960.00		19,600.00
Specification: • 390 grams • 13.70z • DX2430M						
TOTAL						39,200.00
Purpose: Office Supplies						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		
Signature:	Requested by: JANE M. ABAPO	Noted by: ELIZABETH S. QUEVEDO		Approved by: DANIEL LESLIE S. TAN		
Printed Name:	JANE M. ABAPO	ELIZABETH S. QUEVEDO		DANIEL LESLIE S. TAN		
Designation:	END USER	UNIT HEAD, PROJECT LEADER		OIC-PRESIDENT, VSU		