



PURCHASE REQUEST

Dept./Office: **BIDANI**PR #: **GF-2021-09-01040**Date: **09-16-2021**Section/End-User: **Ernesto A. Gonzaga Jr.**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **ISRDS-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink cartridge Cannon Pixma 810 black	pc	6	800.00		4,800.00
2	Ink Cartridge Canon Pixma 811 Color	pcs	6	1,100.00		6,600.00
3	Ink, Epson 003, Genuine Black 65mL	btl	10	350.00		3,500.00
4	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
5	Wireless Optical Mouse	pcs	2	1,000.00		2,000.00

Specification:

- Adjustable 500/1000 DPI high-definition tracking engine
- Reliable 2.4GHz wireless connection, perfect for anti-jamming
- Supports 4D scroll wheel and optical buttons No installation software or drivers required: plug and play
- Powered by AA alkaline batteries, you can use this mouse with only one battery

	TOTAL					20,400.00
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Purpose: office use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

ERNESTO A. GONZAGA JR.

Designation:

END USER

Noted by:

LILIAN B. NUÑEZ

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU