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PR-2022-0708-44969



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CN**PR No.: **STF-2022-06-00855**Date: **07-11-2022**Section/End-User: **Joel Rey U. Acob**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **CON-LABORATORY FEES**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	360° Rotatable Spin Mop with Handle	unit	2	500.00	JOEL REY U. ACOB	1,000.00
Specification: <ul style="list-style-type: none"> • Easy Magic Floor Spin Mop Microfiber Rotating Head • 100% Brand New and High Quality • Easy to install • Super-absorbent • 360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer 						
2	Soft Broom (Tambo) 200g minimum, heavy duty	pcs	3	220.00		660.00
TOTAL						1,660.00

Purpose: For college use

Checked by:

ALICIA M. FLORES

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

JOEL REY U. ACOB

END USER

Noted by:

JOEL REY U. ACOB

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU