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PR-2024-0118-171094



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-0-0-23

PR No.: STF-2024-01-00162

Date: 01-18-2024

Dept./Office: DSO

Category: IT Supplies and
Equipment

Section/End-User: Junard C. Gucela

Project Title/Code: ISPS-24(Dormitory Maintenance)

Funding Source: Special Trust Fund

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Separation pad for Copy Printer Riso DX2430	pc	1	2,646.56		2,646.56
2	Transport belt Gestetner DX2430	pcs	2	2,400.00		4,800.00
	TOTAL					7,446.56

Purpose: For Dormitory Application and Dorm Clearance

Checked by: DIONESIO I. ESTUPA TWG - IT Supplies and Equipment		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by: JUNARD C. GUCELA END USER	Noted by: CHONA A. BRIT UNIT HEAD, PROJECT LEADER	Approved by: DANIEL LESLIE S. TAN OIC-PRESIDENT, VSU