



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PR No.: TF-2022-08-01242

Date: 08-31-2022

Dept./Office: **CAFS**Category: **IT Supplies and Equipment**Section/End-User: **Remenita J. Solis**Project Title/Code: **2023 PPMP - DOST-ASTHRDP-NSC (101T-416-10.6.7)**Funding Source: **Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson, genuine (C) T664, 70 ml	pieces	5	350.00		1,750.00
2	Ink, Epson, genuine (M) T664, 70 ml	pieces	5	350.00		1,750.00
3	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
4	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	5	350.00		1,750.00
TOTAL						8,750.00

Purpose: Office supplies

Checked by:		Funds Available:	
 DIONESIO I. ESTUPA		 NICK FREDDY R. BELLO	
TWG - IT Supplies and Equipment		HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	REMENITA J. SOLIS	VICTOR B. ASIO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU