



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **87-1-758-2023-1-0-2**

PR No.: **STF-2023-02-00216**

Date: **02-16-2023**

Dept./Office: **ODQA**

Category: **Food & Food
Ingredients**

Section/End-User: **Pamela P. Oraño**

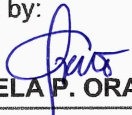

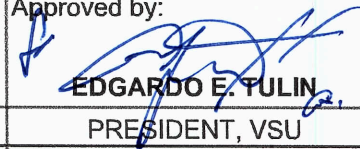
Funding Source: **Special Trust Fund**

Project Title/Code: **Re-certification Audit-PPMP**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Buffet Dinner for the Internal Quality Auditors	packs	6	280.00		1,680.00
2	Meals (Breakfast) Buffet Style	packs	6	200.00		1,200.00
Specification: buffet style with venue inside the campus (tables and chairs)						
3	Packed Meals for Dinner	packs	6	200.00		1,200.00
Specification: Includes the following: <ul style="list-style-type: none">• at least 2 main dish• at least 1 cup rice• at least 1 drinks• at least 1 fruit or dessert						
4	Packed Meals for Lunch	packs	6	200.00		1,200.00
Specification: Includes the following: <ul style="list-style-type: none">• at least 2 main dish• at least 1 cup rice• at least 1 drinks• at least 1 fruit or dessert						
5	Snacks PM	packs	3	80.00		240.00
TOTAL						5,520.00

Purpose: For Meals and Snacks of the External Quality Auditor during the ISO 9001:2015 Re-certification Audit

Checked by: LYNETTE C. CIMA FRANCA TWG - Food & Food Ingredients	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature: Printed Name: Designation:	Requested by:  PAMELA P. ORAÑO	Noted by:  EDITHA G. CAGASAN	Approved by:  EDGARDO E. TULIN
	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU