

SCAN HERE



PR-2023-0809-136527



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 15-5-834-2024-7-0-0

PR No.: GF-2023-08-01484

Date: 08-09-2023

Dept./Office: DOPAC

Category: IT Supplies and  
 Equipment

Section/End-User: Susana B. Miñoza

Project Title/Code: DoPAC Higher Education

Funding Source: General Fund - MOOE

| Item #                                                                                                                                                                        | Item Description                                                                                     | Unit  | Qty | Unit Cost | PAR/ICS | Total Cost       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-------|-----|-----------|---------|------------------|
| 1                                                                                                                                                                             | Ink Cartridge Pigment Ink For Epson WorkForce Pro WF-C878R, T05A1 T05A2 T05A3 T05A4, Printer Ink Bag | sets  | 2   | 7,500.00  |         | 15,000.00        |
| <b>Specification:</b><br><br>Ink Cartridge Pigment Ink For Epson WorkForce Pro WF-C878R<br><br>T05A1 (BLACK)<br><br>T05A2 (CYAN)<br><br>T05A3 (MAGENTA)<br><br>T05A4 (YELLOW) |                                                                                                      |       |     |           |         |                  |
| 2                                                                                                                                                                             | Ink, Epson 003, Genuine Black 65mL                                                                   | btl   | 10  | 350.00    |         | 3,500.00         |
| 3                                                                                                                                                                             | Ink, Gestetner DX2430M, Reisograph Copy Printer Master. 390g                                         | piece | 5   | 1,960.00  |         | 9,800.00         |
| <b>TOTAL</b>                                                                                                                                                                  |                                                                                                      |       |     |           |         | <b>28,300.00</b> |

Purpose: Office use

|                                 |                         |                             |                         |
|---------------------------------|-------------------------|-----------------------------|-------------------------|
| Checked by:                     |                         | Funds Available:            |                         |
| <br><b>DIONESIO I. ESTUPA</b>   |                         | <br><b>ALICIA M. FLORES</b> |                         |
| TWG - IT Supplies and Equipment |                         | HEAD, BUDGET OFFICE         |                         |
| Signature:                      | Requested by:           | Noted by:                   | Approved by:            |
| Printed Name:                   | <b>SUSANA B. MIÑOZA</b> | <b>ELIZABETH S. QUEVEDO</b> | <b>EDGARDO E. TULIN</b> |
| Designation:                    | END USER                | UNIT HEAD, PROJECT LEADER   | PRESIDENT, VSU          |