PPMP #: *152-1-844-2022-8-0-3*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

STF-2021-09-00859

PURCHASE REQUEST

Dept./Office: **OVPREI** | PR #: **STF-2021-09-00859** | Date: **09-06-2021**

Section/End-User: **Kimberly V. Caingcoy** | Category: **Office Supplies**

Funding Source: **Special Trust Fund** | Project Title/Code: **OVPREI-ATR-2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	50	289.00	KIMBERLY V. CAINGCOY	14,450.00
	TOTAL					**14,450.00**

Purpose: For daily use of ATR

Checked by:	Funds Available:
JED ASAPH D. CORTES	**ALICIA M. FLORES**
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**KIMBERLY V. CAINGCOY**	**MA. JULIET C. CENIZA**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD/ PROJECT LEADER	PRESIDENT, VSU