



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

64# 1725
 10/16/20

PURCHASE REQUEST

Dept./Office: **DFS**

PR #: **STF-2020-10-00204 / 0564**

Date: **10-14-2020**

Section/End-User: **Dennis P. Peque**

Category: **IT Supplies and Equipment**

Funding Source: **Special Trust Fund**

Project Title/Code: **DFS-Laboratory Share 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Keyboard USB	pcs	3	400.00	GEORGE S. CIRCULADO	1,200.00

Specification:

- Standard Keyboard with 104 Keys
- USB Connection
- Low Profile Key Caps
- Minimum Key Noise
- Laser Printing for Key Layout
- Spill Resistant Design

2	Wireless Optical Mouse	pcs	3	1,000.00	GEORGE S. CIRCULADO	3,000.00
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Specification:

- Adjustable 500/1000 DPI high-definition tracking engine
- Reliable 2.4GHz wireless connection, perfect for anti-jamming
- Supports 4D scroll wheel and optical buttons No installation software or drivers required: plug and play
- Powered by 2 x AA alkaline batteries, you can use this mouse with only one battery

TOTAL						4,200.00
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Purpose: For office use

Checked by:	Funds Available:
MICHAEL ANTHONY JAY B. REGIS	MYRNA S. PANCITO
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
	DENNIS P. PEQUE	DENNIS P. PEQUE	EDGARDO E. TULIN
Printed Name:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			