

SCAN HERE



PR-2023-1107-154757



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **248-1-354-2023-10-0-3** PR No.: **STF-2023-11-02676** Date: **11-07-2023**
 Dept./Office: **DPSS** Category: **Trainings** Duration: **2023-09-01**
 Section/End-User: **Gilda P. Nayre** Project Title/Code: **EXT STF-03** to
 Funding Source: **Special Trust Fund** **2023-12-31**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|--|----------------------------------|------|-----|-----------|---------|------------------|
| 1 | Training Venue for 2 days | day | 1 | 17,000.00 | | 17,000.00 |
| Specification: | | | | | | |
| Training Hall B rental @ 6,000.00/day for 2 days - 12,000.00 | | | | | | |
| Excess of 2.5 hrs * 600/hrt (5:00pm-7:30 pm x 2 days) - 3,000.00 | | | | | | |
| Use of projector 1,000.00 for 8 hrs x 2 days - 2,000.00 | | | | | | |
| TOTAL | | | | | | 17,000.00 |

Purpose: training venue for Nov. 16-17, 2023

| | |
|---|---|
| Checked by: <div style="text-align: center;"> JULIUS B. CERNA TWG - Trainings </div> | Funds Available: <div style="text-align: center;"> ALICIA M. FLORES HEAD, BUDGET OFFICE </div> |
|---|---|

| | | | |
|---|---|---|--|
| Signature: Printed Name: Designation: | Requested by: <div style="text-align: center;"> GILDA P. NAYRE END USER </div> | Noted by: <div style="text-align: center;"> ROSE P. CAPULLA UNIT HEAD, PROJECT LEADER </div> | Approved by: <div style="text-align: center;"> EDGARDO E. TULIN PRESIDENT, VSU </div> |
|---|---|---|--|