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PR-2025-0828-293515



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-050925-1164

PR No.: TF-2025-08-01145

Date: 08-28-2025

Dept./Office: PRCRTC

Category: Accommodation

Duration: 2024-10-01

Section/End-User: Marlon M. Tambis

Project Title/Code: 20201050-

to

2026-09-30

Funding Source: Trust Fund

1.122.3

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Hotel Accommodation_VSU TBI Trainings/Bootcamp/Workshop/Manila	day	15	1,500.00		22,500.00
Specification: Minimum specifications: <ul style="list-style-type: none"> • Good for 2 or 3 people • Air-conditioned room • Complete amenities 						
2	Accommodation	person	20	700.00		14,000.00
3	Accommodation for Training Workshop	person	20	1,500.00		30,000.00
Specification: <ul style="list-style-type: none"> • Dorm Type Accommodation • A bath and/shower at all times • Shall be solid construction, safe and in good repair • Beds are provided • At least 2 windows that open directly to the external air • With curtains • Inside VSU Facility only 						
4	Accommodation for Guest Speaker	room	20	900.00		18,000.00
Specification: <ul style="list-style-type: none"> • Standard Room w/ 3 single beds • with aircon • with tv • with free wifi 						
5	Venue rental to be used for the activity	hour	53	1,500.00		79,500.00

Specification:

VSU RDE Hall - 300 persons capacity with the following amenities; LED Wall, Chairs, airconditioner

TOTAL**164,000.00**

Purpose: For project use

Checked by:

ON-TAMBA
8/28/21**ALEXANDER L. CABRAL**

TWG - Accommodation

Funds Available:

NICK FREDDY R. BELLO JR.

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

MARLON M. TAMBIS

Noted by:

MARLON M. TAMBIS

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU