

Republic of the Philippines **VISAYAS STATE UNIVERSITY**

Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No.: PPMP-2025-092724-0687

PR No.: STF-2024-10-02506

UNIT HEAD, PROJECT LEADER

Date: 10-08-2024

PRESIDENT, VSU

Dept./Office: ULC

Designation:

Category: Trainings

Section/End-User: Maegan Lou A. Aruta

Funding Source: Special Trust Fund

Project Title/Code: ULC-2025-STF-Office Supplies and

Equipment

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Token	bag	3	1,000.00	VICENTE A. GILOS	3,000.00
	Specification: To provide to guest speakers Will include products from TechnoM	art such as ca	mote chips,	vacuum jackfruit, and etc		
	TOTAL					3,000.00
Pur	pose: ULC-2025-STF-Office Supplie	es and Equip	ment NBW/	/LIS Month 2025		
Che	ALEXANDER 1. C			Funds Available	ALICIA M FLORES	
Signa	Prepared by: MAEGAN LOU A		Noted by:	A B	Approved by	Sen