PPMP #: *176-5-89-2022-9-0-1*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

GF-2021-10-01306

PURCHASE REQUEST

Dept./Office: **ODPP**

Section/End-User: **Mario C. Bantugan**

Funding Source: **General Fund - MOOE**

PR #: **GF-2021-10-01306**

Date: **10-13-2021**

Category: **Office Supplies**

Project Title/Code: **OHBHM-OS2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Paper, Bond, A4, S-20, 70 gsm**	reams	20	253.00		5,060.00
2	**Paper, Bond, Long, S-20, 70 gsm**	reams	15	286.00		4,290.00
3	**Paper, Bond, Short, S-20, 70 gsm**	reams	25	245.00		6,125.00
	TOTAL					**15,475.00**

Purpose: office of the head of building and housing maintenance office supplies year 2022

Checked by:	Funds Available:
DOREEN B. ALBA	**ALICIA M. FLORES**
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**MARIO C. BANTUGAN**	**MARIO LILIO P. VALENZONA**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU