



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

10/9

PURCHASE REQUEST

PPMP No. : 14-5-697-2023-8-0-4

PR No.: GF-2024-01-00012

Date: 01-04-2024

Dept./Office: DOH

Category: Laboratory
Supplies

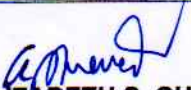
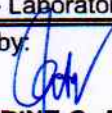
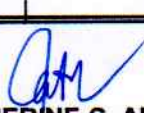
Section/End-User: Catherine C. Arradaza

Funding Source: General Fund - MOOE

Project Title/Code: VSU-IP-2023-4 (2024)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Acetic Acid	btl	2	1,000.00	CATHERINE C. ARRADAZA	2,000.00
Specification: Grade: ACS grade CAS: 64-19-7 Pack Size: 500 mL Form: Liquid Molar Mass: 60.05 g/mol Pack Type: Natural Poly bottle Glacial: 99 - 100 %						
2	Amber Glass Bottles with Dropper (100ml)	btls	5	150.00	CATHERINE C. ARRADAZA	750.00
Specification: 						
3	Benzene, 2.5 L	btl	3	7,520.00	CATHERINE C. ARRADAZA	22,560.00
4	Calcium chloride, anhydrous, powder, 99.7%, 100g	btl	1	7,658.00	CATHERINE C. ARRADAZA	7,658.00
5	Deionized water (food grade)	gal	2	400.00	CATHERINE C. ARRADAZA	800.00
6	Ethyl Alcohol, Pure 95%, 1L	liter	1	15,238.80	CATHERINE C. ARRADAZA	15,238.80
7	Filter Paper, 12.5 cm. Ashless #42 or equivalent	boxes	5	2,220.00	CATHERINE C. ARRADAZA	11,100.00

Specification: ?Pore size:2.5um ?at least 100 pcs. per box						
8	Glacial Acetic Acid, Analytical Standard	btl	1	2,000.00	CATHERINE C. ARRADAZA	2,000.00
Specification: • Certified analytical standard • HPLC and GC suitable • Size: 2.5L per bottle						
9	Hydrochloric acid, HCl	btls	5	1,000.00	CATHERINE C. ARRADAZA	5,000.00
Specification: Analytical reagent grade, concentrated, 2.5L/bottle						
10	Iodine crystals	btl	2	2,500.00	CATHERINE C. ARRADAZA	5,000.00
Specification: Analytical Grade resublimed, 500g per bottle						
11	Masking tape, autoclavable, for laboratory use	rolls	10	450.00	CATHERINE C. ARRADAZA	4,500.00
Specification: 1" wide x 55m length						
12	Phloroglucinol, 100g	btl	1	13,265.00	CATHERINE C. ARRADAZA	13,265.00
13	Potassium Bromide	btl	2	2,066.00	CATHERINE C. ARRADAZA	4,132.00
Specification: ?Anhydrous ?Lab grade/ Analytical reagent grade ?Expiration date(3 years from the delivery date) ?Packed in Teflon bottles						
14	Sodium chlorite, technical grade 80%, 100g	btl	1	6,886.00	CATHERINE C. ARRADAZA	6,886.00
15	Sodium Hydroxide, AR 500G	btls	3	1,200.00	CATHERINE C. ARRADAZA	3,600.00
Specification: ?500 g/bottle, AR, Pellets						
16	Sulfuric Acid - 95-98%	btl	3	5,000.00	CATHERINE C. ARRADAZA	15,000.00
Specification: ?Free from suspended or insoluble matter ?Nominally 95-98% H2SO ?1 bottle contains 500 mL						
TOTAL						119,489.80
Purpose: Laboratory Supplies						

Checked by:  ELIZABETH S. QUEVEDO		Funds Available:  ALICIA M. FLORES	
TWG - Laboratory Supplies		HEAD, BUDGET OFFICE ^{10/20/24}	
Signature: Printed Name: Designation:	Requested by:  CATHERINE C. ARRADAZA	Noted by:  CATHERINE C. ARRADAZA	Approved by:  DANIEL LESLIE S. TAN
	END USER	UNIT HEAD, PROJECT LEADER	EDGARDO E. TULIN  PRESIDENT, VSU

☐ Original PPMP

☒ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



Amend-2024-0102-165886

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Department of Horticulture

Project Code: VSU-IP-2023-4 (2024)

Purpose: Supplies and materials

Total Budget : 250,000.00

Funding : GF-MOOE

PPMP #: 14-5-697-2023-8-0-4

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Farm Tools and Equipment																
20 kg capacity white sack	30	piece	40.00	1,200.00	30											
Sub-Total				1,200.00												
Fuel & Lubricants																
Fuel, Gasoline	650	L	74.00	48,100.00	650											
Sub-Total				48,100.00												
IT Supplies and Equipment																
Ink, Epson 003, Genuine Black 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003, Genuine Magenta 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003, Genuine Yellow 65mL	5	btl	350.00	1,750.00	5											
Ink, EPSON 003, Genuine Cyan 65mL	5	btl	350.00	1,750.00	5											
Sub-Total				7,000.00												
Laboratory Equipment																
Mortar and Pestle, Heavy Duty	2	unit	850.00	1,700.00	2											
Amber Injection Glass Vials with cover, 2mL	2	pack	3,500.00	7,000.00	2											
Sub-Total				8,700.00												
Laboratory Supplies																
Masking tape, autoclavable, for laboratory use	10	rolls	450.00	4,500.00	10											
Filter Paper, 12.5 cm, Ashless #42 or equivalent	5	boxes	2,220.00	11,100.00	5											
Hydrochloric acid, HCl	5	btl	1,000.00	5,000.00	5											
Iodine crystals	2	btl	2,500.00	5,000.00	2											
Deionized water (food grade)	2	gal	400.00	800.00	2											

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Acetic Acid	2	btl	1,000.00	2,000.00	2											
Glacial Acetic Acid, Analytical Standard	1	btl	2,000.00	2,000.00	1											
Sodium Hydroxide, AR 500G	3	btl	1,200.00	3,600.00	3											
Sulfuric Acid - 95-98%	3	btl	5,000.00	15,000.00	3											
Amber Glass Bottles with Dropper (100ml)	5	btl	150.00	750.00	5											
Potassium Bromide	2	btl	2,066.00	4,132.00	2											
Phloroglucinol, 100g	1	btl	13,265.00	13,265.00	1											
Benzene, 2.5 L	3	btl	7,520.00	22,560.00	3											
Ethyl Alcohol, Pure 95%, 1L	1	liter	15,238.80	15,238.80	1											
Sodium chlorite, technical grade 80%, 100g	1	btl	6,886.00	6,886.00	1											
Calcium chloride, anhydrous, powder, 797%, 100g	1	btl	7,658.00	7,658.00	1											
Sub-Total				119,489.80												
Medical & Dental Supplies & Equipment																
examination gloves, non sterile, latex, powder free small	5	Box of 100's	800.00	4,000.00	5											
Sub-Total				4,000.00												
Office Supplies																
Multi-purpose Plastic Utility Tray	30	pcs	50.00	1,500.00	30											
Paper, Bond, A4, S-24, 80 gsm	33	reams	289.00	9,537.00	33											
Ink, Refill, for Permanent Marker, Black, 30mL	5	btl	115.00	575.00	5											
Permanent Marker, Black, Broad tip, 12pcs	3	boxes	700.00	2,100.00	3											
Ink, Refill, for Permanent Marker, Blue, 30mL	5	btl	115.00	575.00	5											
Ink, Refill, for Permanent Marker, Red, 30mL	5	btl	115.00	575.00	5											
Permanent Marker, Blue, Broad tip, 12pcs	3	boxes	700.00	2,100.00	3											
Pen, Permanent Marker, red, broad tip	30	pieces	60.00	1,800.00	30											
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00	5											
Alcohol, Ethyl, 70% solution, 1 gallon	10	gallons	600.00	6,000.00	10											
Ballpen 50 Pieces, Blue	2	box of 50's	500.00	1,000.00	2											
Sub-Total				26,782.00												
Grand Total				215,271.80												

Prepared by:

CATHERINE C. ARRADAZA

Noted by:

CATHERINE C. ARRADAZA
Unit Head/Project Leader

Noted By:

Alicia M. Flores
Head, Budget Officer

Date: 01/02/2024

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies