

SCAN HERE



PR-2025-0708-283929



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **90-1-2239-2025-1-0-1**PR No.: **STF-2025-07-00802**Date: **07-08-2025**Dept./Office: **OHIGP**Category: **Office Supplies**Duration: **2025-01-01**Section/End-User: **Josefina L. Soria**Project Title/Code: **VSU Garden**to
2025-12-31Funding Source: **Special Trust Fund****Beach Resort**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Soap, Dishwashing, Liquid, 250mL	btls	5	150.00		750.00
2	Folder, File, Long, 14pts, White	piece	25	10.00		250.00
3	Record Book, Big, 300 pages	pcs	5	155.00		775.00
4	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	50	60.00		3,000.00
5	Toilet Bowl Cleaner, at least 1 liter	btl	10	250.00		2,500.00
6	Bleach, liquid, 99.9% antibac, 1 gallon	gallon	10	300.00	ALEXANDER L. CABRAL JR.	3,000.00
7	STICKY NOTE PAGE 1/2X2IN set with assorted color	set	10	260.00		2,600.00

Specification:

- **Attribute:** Page Marker
- **Colors:** 5 Colors
- **Size:** 1/2 x 2 inches
- **Packaging Size:** 500 markers per pack

8	Drinking glass cup glassware, set	sets	8	300.00		2,400.00
---	-----------------------------------	------	---	--------	--	----------

Specification:

?6 pcs/set
 ?High quality drinking glassware
 ?Clear
 ?230 ml

9	Dinner Plate (White Plate)	pcs	50	100.00		5,000.00
---	----------------------------	-----	----	--------	--	----------

Specification:
Description:

- Elegant and presentable white porcelain plate
- Ideal for various occasions due to its classic design and size

Specifications:

- **Material:** Porcelain

- **Pattern:** Plain
- **Type:** Dinner Plate
- **Shape:** Round
- **Diameter:** 25 cm (10 inches)
- **Features:**
 - Dishwasher Safe
 - Microwave Safe

Usage:

- Perfect for serving meals in a stylish and elegant manner

10	Chlorine Granules 70% 1 drum, 40KG	drum	5	8,300.00		41,500.00
----	---	------	---	----------	--	-----------

Specification:

- High solubility : 90% or above dissolve within 3 minutes.
- White granular compound containing as the principal ingredient, more than 65% calcium hypochlorite Ca (CIO)

11	A4 Bond Paper, 70 GSM (5 reams/box)	boxes	4	1,250.00		5,000.00
----	--	-------	---	----------	--	----------



Specification:


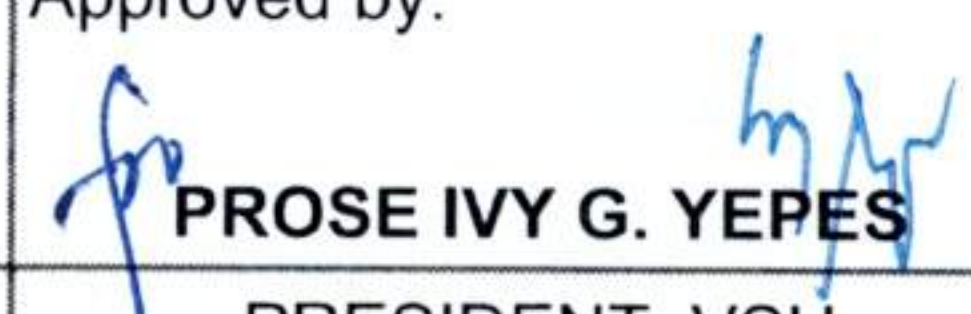
Specifications:

- 70 gsm
- Weight per Box: 12kg
- Product Dimension: A4: 8.5in x 9in x 12.2in
- Color: White
- Works with laser/inkjet printers, copiers, and fax machines.
- Paper rolls are tightly wound and precisely cut for high-quality output.
- Lint-free, bright white paper.
- The acid-free paper also prevents printing and copier sheets from yellowing over time to ensure long-lasting archival quality.

	TOTAL					66,775.00
--	--------------	--	--	--	--	------------------

Purpose: For VSU Garden Beach Resort

Checked by:		Funds Available:	
	VIVIAN V. BALBARINO		ALICIA M. FLORES
	TWG - Office Supplies		HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	JOSEFINA L. SORIA		
Designation:		ALEXANDER L. CABRAL JR.	PROSE IVY G. YEPES
		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU