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PR-2022-0214-13331



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DBS**Section/End-User: **Brenda Me P. Valenzona**Funding Source: **Trust Fund**PR No.: **TF-2022-02-00112**Date: **02-14-2022**Category: **IT Supplies and Equipment**Project Title/Code: **20201050-25**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Flash Drive, 128GB, USB 3.0	pcs	1	1,500.00	ANALYN M. MAZO	1,500.00
Specification: ?Capacity:128GB ?Interface: USB 3.0 ?Speed: 100MB/s read, 10MB/s write						
2	Flash Drive, at least 32GB USB 3.0	piece	1	800.00	ANALYN M. MAZO	800.00
3	Ink, Epson, genuine (C) T664, 70 ml	pieces	2	350.00	ANALYN M. MAZO	700.00
4	Ink, Epson, genuine (M) T664, 70 ml	pieces	2	350.00	ANALYN M. MAZO	700.00
5	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	2	350.00	ANALYN M. MAZO	700.00
6	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	2	350.00	ANALYN M. MAZO	700.00
TOTAL						5,100.00

Purpose: for Office Use

Checked by:		Funds Available:	
MICHAEL ANTHONY JAY B. REGIS TWG - IT Supplies and Equipment		NICK FREDDY R. BELLO HEAD, ACCOUNTING OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	BRENDA ME P. VALENZONA	ANALYN M. MAZO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU