



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 205-1-2710-2023-7-0-1

Dept./Office: **RMO**

PR No.: **STF-2023-08-02063**

Date: **08-30-2023**

Section/End-User: **ELVIE D. BALBARINO**

Category: **Accommodation**

Funding Source: **Special Trust Fund**

Project Title/Code: **RMO Training-2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Accommodation, Meals, and Training Venue Package</b>	unit	1	100,000.00	ELVIE D. BALBARINO	100,000.00

**Specification:**

1 day accommodation for 35 participants

- Individual Beds
- Airconditioned rooms

Meals for 35 Participants

Day 1

- AM Snacks
- Lunch
- PM Snacks
- Dinner

Day 2






- Breakfast
- AM Snacks
- Lunch
- PM Snacks

Training Venue

- Can accommodate 35 participants comfortably
- Airconditioned venue
- with sound system and visual equipment

	<b>TOTAL</b>					<b>100,000.00</b>
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Purpose: **RISK MANAGEMENT OFFICE TRAINING**

Checked by:  <b>JULIOUS B. CERNA</b> TWG - Accommodation		Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE <i>py-Training</i>	
Signature: Printed Name: Designation:	Requested by:  <b>ELVIE D. BALBARINO</b> END USER	Noted by:  <b>DILBERTO O. FERRAREN</b> UNIT HEAD, PROJECT LEADER	Approved by:  <b>EDGARDO E. TULIN</b> PRESIDENT, VSU