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PR-2024-1002-226964



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0700**PR No.: **GF-2024-10-01803**Date: **10-02-2024**Dept./Office: **DCE**Category: **IT Supplies and Equipment**Section/End-User: **Haide B. Cuevas**Project Title/Code: **VSU-IP-2023-7**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00		3,500.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	10	350.00		3,500.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	10	350.00		3,500.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	10	350.00		3,500.00
TOTAL						14,000.00

Purpose: To be used in the production or printing of project reports.

Checked by: NORMAN O. VILLAS		Funds Available: ALICIA M. FLORES w 2025	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Prepared by: HAIDE B. CUEVAS	Noted by: JOHN CHRISTIAN L. GAVIOLA	Approved by: PROSE IVY G. YEPES
Printed Name:	HAIDE B. CUEVAS	JOHN CHRISTIAN L. GAVIOLA	PROSE IVY G. YEPES
Designation:	Clark DCE	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU