

STF-2020-10-00540

PPMP #: 101-1-222-2021-7-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **REGISTRAR**PR #: **STF-2020-10-00540** /0675Date: **10-15-2020**Section/End-User: **Arnulfo T. Galenzoga**Category: **Labor Services**Funding Source: **Special Trust Fund**Project Title/Code: **STF-REGISTRAR'S SERVICES**

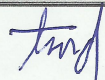

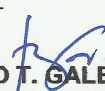

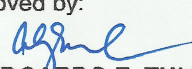
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Binding of books (gradesheets, Form 12, official list & other important documents)	pcs	20	200.00		4,000.00

Specification:

Book binding services within VSU library

	TOTAL					4,000.00
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Purpose: For office use

Checked by:		Funds Available:	
 TONI MARC L. DARGANTES		 MYRNA S. PANCITO	
TWG - Labor Services		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
	 ARNULFO T. GALENZOGA	 MARWEN A. CASTAÑEDA	 EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU