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PPMP #: *22-5-350-2022-8-0-1*

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

GF-2021-10-01354

PURCHASE REQUEST

Dept./Office: **NARC**
Section/End-User: **Luz O. Moreno**
Funding Source: **General Fund - MOOE**

PR #: **GF-2021-10-01354**
Date: **10-18-2021**
Category: **Office Supplies**
Project Title/Code: **RJNA 87.081 S2**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	**Acetate, transparent, guage #3, approx. 50m/roll**	rolls	1	880.00		880.00
2	**Acetate, transparent, guage #6, approx. 50m/roll**	rolls	1	1,525.00		1,525.00
3	**Air Freshener, Spray, at least 280mL, Lemon/Orange Scent**	tubes	4	220.00		880.00
4	**Alchol, Isopropyl, 70% solution, 500mL, pump type**	btls	2	250.00		500.00
5	**Alcohol, Isopropyl, 70% solution, 500mL**	btls	12	140.00		1,680.00
6	**Folder, File, Long, 14pts, White**	piece	50	10.00		500.00
7	**Folder, Ordinary, A4**	pcs	100	7.00		700.00
	Specification: Folder, Ordinary, A4					
8	**Hand Towel, cloth, cotton, 12 pcs/pack**	piece	3	258.00		774.00
9	**Paper, Bond, A4, S-20, 70 gsm**	reams	10	253.00		2,530.00
10	**Sharpener, Pencil Heavy Duty good qlty**	pieces	1	350.00		350.00
	Specification: Table Type					
	TOTAL					**10,319.00**

Purpose: For Research Purposes

Checked by:	Funds Available:
ALICIA M. FLORES	**ALICIA M. FLORES**
TWG - Office Supplies	HEAD, BUDGET OFFICE

	Requested by:	Noted by:	Approved by:
Signature:			
Printed Name:	**LUZ O. MORENO**	**LUZ O. MORENO**	**EDGARDO E. TULIN**
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU